

COTY

SINCE 1904

November 2020

Dear Valued Supplier,

On June 1st this year, COTY announced the signing of a definitive agreement with KKR* for Coty's Professional and Retail Hair businesses, including the Wella, Clairol, OPI and ghd brands (the "Wella Business"), which provides for the creation of our new Wella group of companies.

As an indication, KKR* and Coty are working towards completing the transaction, if possible, by 30 November 2020; however, such completion date may be delayed and completion could occur in the months following such date (the "Completion Date").

Thank you for your help thus far as we prepare to establish the Wella group of companies under a new corporate structure. To that end, we would like to share with you the following information and provide you with the right level of knowledge about how your contract(s) will continue to operate with the Wella group of companies.

From **Completion date** you will start receiving purchase orders for the Wella Business from the new legal entity Wella Australia Pty Ltd (ABN 62 643 427 669) instead of Coty Australia Pty Ltd (ABN 83 000 303 391):

| New Legal Entity | Address |
|---|--|
| Wella Australia Pty Ltd (ABN 62 643 427 669) | Level 18, 1 Market Street, Sydney NSW 2000 Australia |

Please be advised that the above will result in some changes, including the invoicing process.

Invoicing process changes

From the **Completion Date**, any invoice submitted to the new legal entity will have to be addressed to:

| Bill To Address | ABN | PDF Invoices |
|--|----------------|-----------------------|
| Wella Australia Pty Ltd Company Code 5000 Level 18, 1 Market Street, Sydney NSW 2000 Australia | 62 643 427 669 | PDFInv_5000@wella.com |

**References to "KKR" are to an affiliate of funds and separately managed accounts, advised and/or managed by Kohlberg Kravis Roberts & Co. L.P. and/or its affiliates.*



You will begin to receive replacement of previously created POs and new POs from the new legal entity up to 2 weeks prior to Completion Date. Please manage your invoice submission according to the direction below that applies to you:

1. You do not receive a replacement PO from the new legal entity - Send your invoice for processing as done today.
2. You receive a replacement PO with the new legal entity - Submit the invoice with the new bill to information.

Contacting us for support

Enquiries must be made by emailing or calling the Accounts Payable (AP) Help Desk team. When contacting them, please ensure you have the following information available or included in the body of your email:

- Purchase order and invoice number
- A detailed description of the issue or question
- Your contact details, including a phone number

Please be advised, the AP Help Desk team may need to contact you regarding your invoice submission or data. In order to ensure that you receive their communications, please add their email address to your secure email contacts.

What happens to your contractual counterpart?

We would like hereby to notify you that our agreement and/or agreed terms with you will be transferred from Coty Australia Pty Ltd to Wella Australia Pty Ltd with effect on Completion Date, subject to the terms of our agreement with you.

In addition to the above, we would like to inform you that further correspondence in relation to your contract might be addressed to your company as part of our global communication streams. Should you require assistance or clarity on the above processes please do not hesitate to reach out to your contact person in our procurement organization.

Further Information in our supplier website

We encourage you to visit our supplier website at <https://supplier.coty.com> to discover the latest news and detailed information on maintaining a successful partnership with us. If you have any questions, please do not hesitate to contact your main point of contact.

Once again, thank you for your support of the Wella group transition. We look forward to our continued relationship on this and our other brands or businesses you may serve.

Yours faithfully,



Stephanie Gemmell
Chief Procurement Officer Wella Company

SUPPLIER COMMUNICATION: APPENDIX

AP Help Desk contact information

| Country | Email Address |
|-----------|--------------------------|
| Australia | AP_Helpdesk_AU@wella.com |

| Country | Phone Number |
|-----------|--------------|
| Australia | 1800531569 |

As we move through this transition period, please pay close attention to the Billing Address and the Invoicing sending address comments, as these will provide the necessary information. The fields are highlighted in the image below:

COTY **PURCHASE ORDER**

| PO NUMBER | PO DATE | Revision | Date |
|-----------|-------------|----------|------|
| 330905514 | 14/OCT/2020 | | |

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VENDOR NAME AND ADDRESS

BILLING ADDRESS

Wella Australia Pty Ltd
Level 15, Market Street
Sydney NSW 2000

CONTACT DETAILS

Vendor Contact:
Call phone :
Fax :
Email : victoria@theagencymore.com

SHIPPING ADDRESS

Wella Australia - Sydney / Wella Sydney
Level 15, 1 Market Street
2000 Sydney Australia

Buyer Name

W.A.M. Aust

Phone/Fax

Registrator

W.A.M. Aust

Freight INCOTERMS

EXW

Payment Terms

Net 30

Mode of Transport

| LINE | ITEM | ITEM DESCRIPTION | UNIT | QTY | UNIT PRICE | TOTAL COST | TAX |
|------|------|------------------------|------|-------|------------|------------|-----|
| 10 | | 100% A123 Marketing 30 | EA | 2,000 | 7.50 | 15,000.00 | |

| | |
|------------------|-----------|
| TOTAL NET | 15,000.00 |
| TOTAL TAX | |

SPECIAL INSTRUCTIONS AND COMMENTS

INVOICE SENDING ADDRESS

Wella Australia Pty Ltd
200Fox_001@wella.com

THE SIGNED ON:

Acknowledgment vendor signature

Wella Australia Pty Ltd
Level 15, 1 Market Street
Sydney NSW 2000