

# COTY PROJECT

# USER MANUAL

## Supplier Master Data

SCP-MSP-e2Open\_WI\_Master data in e2Open portal\_Supplier\_EN\_GLO

FUNCTION: Supply Chain Planning

<b>TOPIC</b>	<ul style="list-style-type: none"><li>• E2Open Item Master</li><li>• E2Open Supplier</li></ul>
<b>OBJECTIVES</b>	How the supplier can view Master Data in E2Open.
<b>ROLE</b>	Supplier
<b>TRAINER</b>	
<b>SYSTEM</b>	e2open
<b>TRAINING MEDIUM</b>	
<b>COURSE DURATION</b>	
<b>COUNTRY LOCALIZATION</b>	Ashford and Galleria

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## 1 Document history

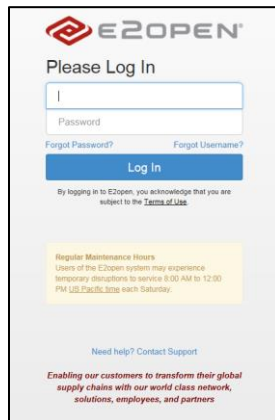
Author	Version	Date	Description of change
David.Perez.batalla@accenture.com	1.0	29.11.2016	Document creation
<a href="mailto:Vishal.melwani@accenture.com">Vishal.melwani@accenture.com</a>	2.0	30.01.2017	Document update
<a href="mailto:Vishal.melwani@accenture.com">Vishal.melwani@accenture.com</a>	3.0	02..2017	Document update
<a href="mailto:Vishal.melwani@accenture.com">Vishal.melwani@accenture.com</a>	4.0	06..2017	Document update

## 2 Logging in to the System

1. To access the Login page, in your browser's Address box enter the URL:
  - o <https://coty.e2open.com> for Production system
  - o <https://coty.staging.e2open.com> for Testing/Training system

Note: https means the data is encrypted as it flows between the server and your computer.

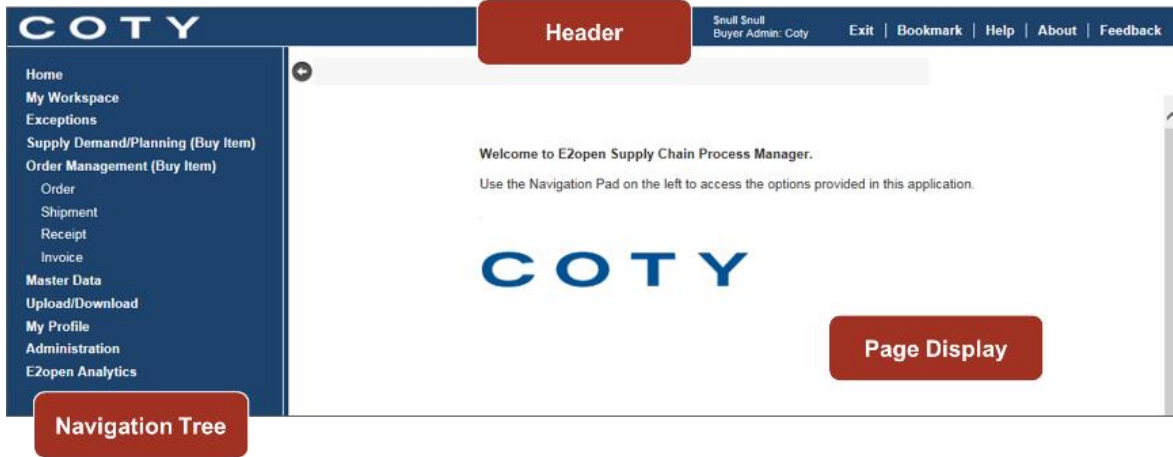
1. Enter your user credentials. You have received an email from e2open. Please use the credentials for your username and password which you created.
2. Click the **Log In** button to access the application.



3. On the *Select an Application* page, click on **Process Manager** icon as shown below:

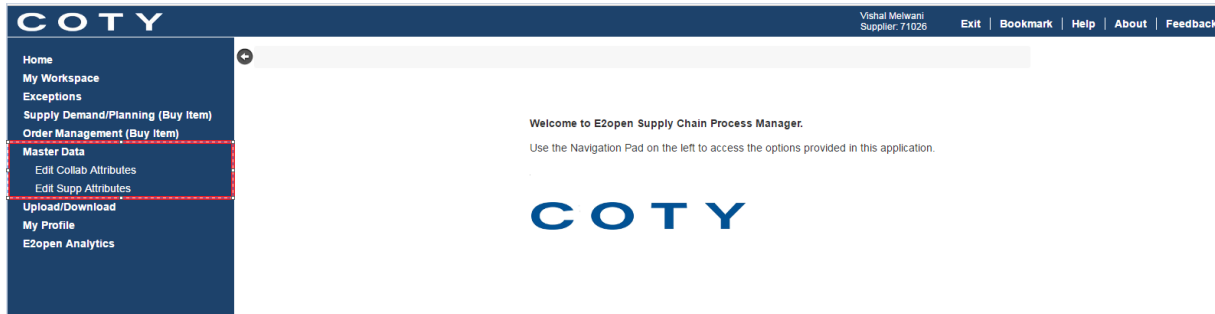


- The system display is divided into three sections.



Refer to manual "My Profile, My workspace in e2Open portal" for more details on Getting Started.

- Access Master Data by clicking on Master Data in the Navigation Tree and you will find the relevant fields:



### 3 E2Open Item Master

These are known as the collaboration (Item) attributes in E2Open:

Display Name	Supplier
Plant	View

Supplier Number	View
Material Number	View
Material Description	View
Supplier Material Number	View
Global Customer Id	View
Global Supplier Id	View
Purchasing Group	View
Commodity Code	View
ABC	View
UOM	View
IR PDT	View
Maximum Stock Level	View
Rounding Value	View
Standard OQ	View
Min DOS	View
Max DOS	View
Target DOS	View
IR MOQ	View
Minimum Lot Size	View
Followup Material	View
MRP Controller	View
Amalgam	View
Material Group	View

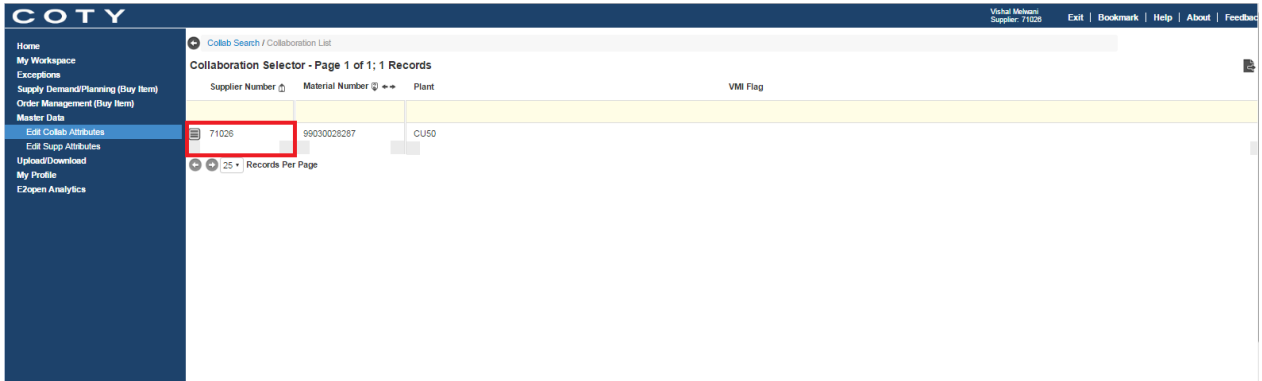
Discontinuation Indicator	View
Material Status	View
GR Time	View
Safety Stock	View
VMI Flag	View
Effective Out Date	View

### 3.1 View Item Master Data (in e2open: Collab Attributes)

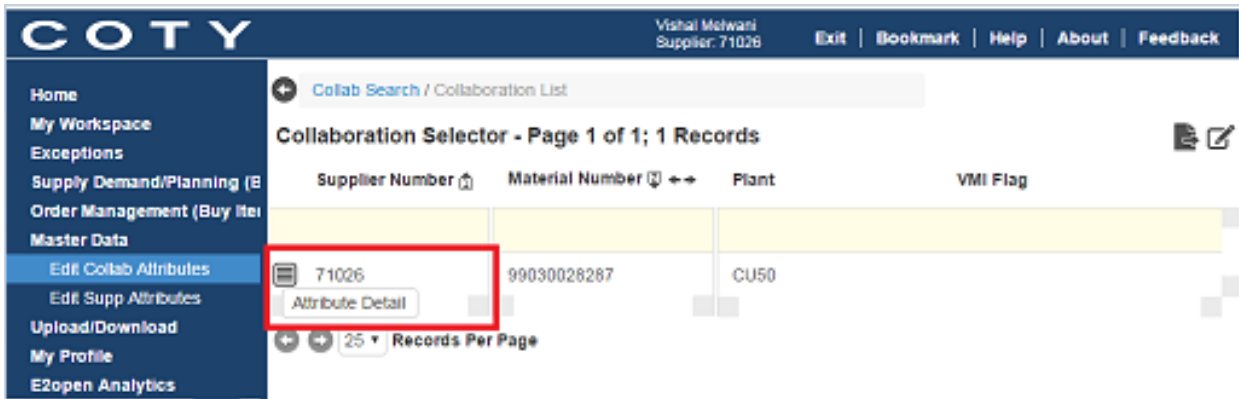
- Click the desired tab to see the attributes
  - Collab Attributes (Item)**
  - Supplier Attributes
- You can search by filling any of the fields such as:
  - Plant
  - Material Number
  - Supplier Id
  - Material Number
- Click the **Search** button

The screenshot shows the COTY e2open Collab Search interface. The top navigation bar includes the COTY logo and user information (Vishal Melwani, Supplier: 71028) along with links for Exit, Bookmark, Help, About, and Feedback. The left sidebar contains a menu with options like Home, My Workspace, Exceptions, Supply Demand/Planning (Buy Item), Order Management (Buy Item), Master Data, Edit Collab Attributes (highlighted), Edit Supp Attributes, Upload/Download, My Profile, and E2open Analytics. The main content area is titled 'Collab Search' and features a search form with the following fields: Plant (CU50), Material Number, Supplier Material Number, Plant Name, Material Description, and Global Supplier Id. A 'Search' button is highlighted in red.

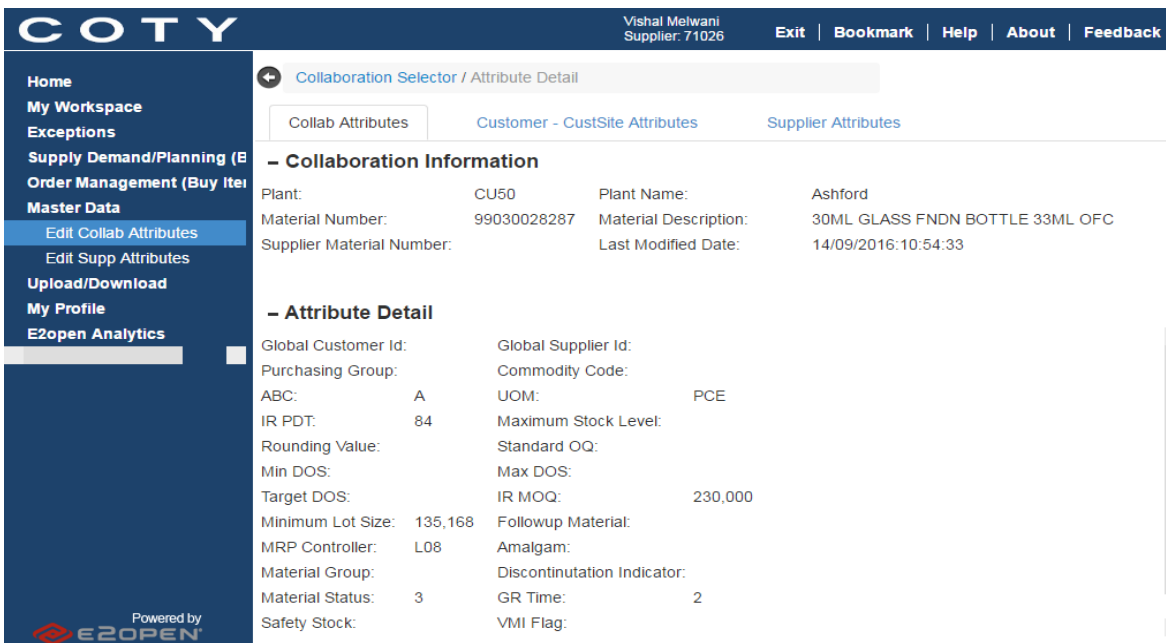
- Click the Details button next to the desired item to access the menu



5. Click on the icon and you can view the Attribute Detail



6. Click on Attribute Detail to view the necessary details





## 4 E2Open Supplier Master Data

These are known as the Supplier attributes in E2Open:

Display Name	Searchable
Supplier Number	X
Supplier Name	X
Supplier DUNS	
Global Supplier Id	
Supplier Contact Name	
Supplier Contact Telephone	
Buyer Contact Name	
Buyer Contact Email	
Coty Contact Name	
Coty Contact Email	

### 4.1 View and Edit Supplier Master Data

- Click the desired tab to see the attributes
  - Collab Attributes (Item)
  - Supplier Attributes**
- Input the corresponding data fields and click the **Search** button

The screenshot shows the COTY user interface for searching supplier attributes. The top navigation bar includes the COTY logo and user information (Vishal Melwani, Supplier: 71020). A left sidebar contains navigation options like Home, My Workspace, and Master Data. The main content area is titled 'Supplier Attribute Search' and features a search bar with the text '- Search'. Below the search bar, there are input fields for 'Supplier Number' (containing '71025') and 'Supplier Name'. A search tip indicates that the search is case-sensitive. At the bottom right of the search area, there are buttons for 'Save', 'Reset', and 'Search', with the 'Search' button highlighted in red.

- Edit the data fields and click the Submit button

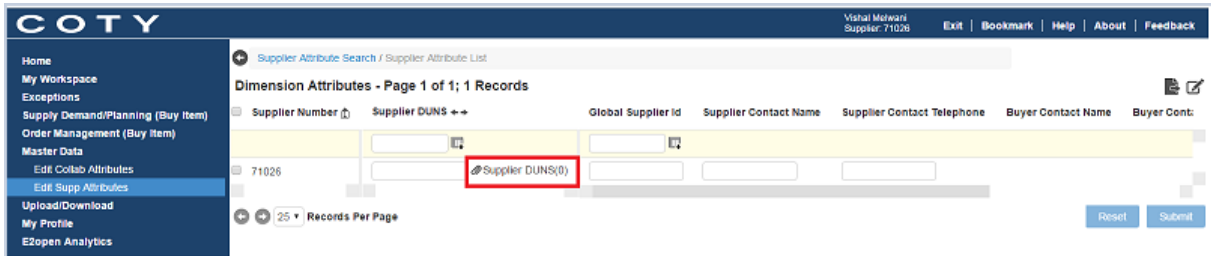
The screenshot shows the COTY user interface for the 'Supplier Attribute List'. The top navigation bar is the same as in the previous screenshot. The left sidebar is also the same. The main content area is titled 'Supplier Attribute Search / Supplier Attribute List' and shows 'Dimension Attributes - Page 1 of 1; 1 Records'. Below this, there is a table with columns for 'Supplier Number', 'Supplier DUNS', 'Global Supplier Id', 'Supplier Contact Name', 'Supplier Contact Telephone', 'Buyer Contact Name', and 'Buyer Contact'. The first row of the table has the value '71025' in the 'Supplier Number' column and 'Supplier DUNS(0)' in the 'Supplier DUNS' column. At the bottom right of the table, there are buttons for 'Reset' and 'Submit', with the 'Submit' button highlighted in red.

**Supplier can only edit Supplier Contact Name, , Global Supplier Id and Supplier Contact Telephone**

**Supplier DUNS (Not applicable for NA, used for B2B)**

## 4.2 Attach files in the Supplier Master Data

1. Click on the attachment symbol beside Supplier DUNS



2. A pop up window will appear in which you can add and upload relevant file



## 5 Definitions / Appendix

- Hub Master Data

*Table: Hub master data*

Display Name	Searchable	Comment
Plant	X	SAP Plant. i.e. CU05
Plant Name	X	SAP Plant Description. i.e. Ashford
VMI Inventory Base Policy		N/A. For DGR calculation.
Working Days		Number of working Days (5 or 7). Default = "5"
Minimum Customer Order Quantity		N/A
Days for Avg Consumption Calc (Site)		N/A. For DGR calculation.
Order Response Grace Period (Hours)		N/A. Time that the supplier has to response.
Max DOS		N/A. Used for DOS based Projected Inventory Exception calculation
Min DOS		N/A. Used for DOS based Projected Inventory Exception calculation
Target DOS		N/A. Used for DOS based Projected Inventory Exception calculation
Auto Close Shipment Days		N/A. Days after the shipment will be closed automatically. Default = "No".
Supplier Shipment Size		N/A.
Req Ship Qty Tolerance Min Site(%)		Allowed undershipment (no tolerance maintained)
Req Ship Qty Tolerance Max Site(%)		Overshipments: For PO, as per SAP tolerances. For BO SL, tolerance 0%.
Control Shipments		N/A. Set default to "No"
Inventory Rate Reference Day		N/A. Default = weekly start day of the collaboration timeline
Target Inventory Qty -Site		Used for QTY based Projected Inventory Exception calculation
Max Inventory Qty -Site		Used for QTY based Projected Inventory Exception calculation
Min Inventory Qty -Site		Used for QTY based Projected Inventory Exception calculation
QTY/Days Inv. Projection Indicator		DOS-based / Quantity-based; set default to "Absolute Quantities"

- Item Master Data

*Table: item master data*

Display Name	Searchable	Comment
Plant	X	SAP Field
Supplier Number	X	SAP Field
Material Number	X	SAP Field
Material Description	X	SAP Field
Supplier Material Number	X	SAP Field
Global Customer Id		N/A
Global Supplier Id	X	Group of suppliers. i.e. Albea Group
Parent Item		SAP Functionality that identified the upper level SKU more used in the BOM
Purchasing Group		SAP Field
Commodity Code		SAP Field
ABC		SAP Field
Unit Price		SAP Field
Price Basis		SAP Field
Currency		SAP Field
UOM		SAP Field
IR PDT		SAP Field
Maximum Stock Level		SAP Field
Rounding Value		SAP Field
Standard OQ		SAP Field
Min DOS		Min Days of Supply (E2Open)
Max DOS		Max Days of Supply (E2Open)
Target DOS		Target Days of Supply (E2Open)
IR MOQ		SAP Field
Minimum Lot Size		SAP Field
Followup Material		SAP Field
MRP Controller		SAP Field
Amalgam		SAP Field (Production Family)
Material Group		SAP Field
Discontinuation Indicator		SAP Field
Material Status		SAP Field
GR Time		SAP Field
Safety Stock		SAP Field
St. Cost		SAP Field
QTY/Days Inv. Projection Indicator		Dropdown: 1. Absolute Quantities 2. DOS based Quantities
VMI Flag		E2Open field. Drop down: Yes/No
Effective Out Date		SAP Field